

# *Sangamon Valley LEPC*

P.O. Box 2105, 2801 N. Fifth Street  
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## **AGENDA**

January 21, 2010

8:30 AM

Office of the State Fire Marshal  
1035 Stevenson Drive  
Springfield, IL 62703

*Meeting Called to Order by David Butt, Chairman*

*Approval of Minutes from Last Meeting (11/19/2009)*

### *Introductions*

*Recognition of LEPC Members and Visitors*

### *Old Business*

*Emergency Coordinator's Report on Progress of Site Specific Planning Project*

*Tier 2 Forms to be Filed in 2010*

*Changes to IL Freedom of Information Act (FOIA)*

*Posted FOIA Procedures*

*Designation of FOI Officer for LEPC*

*Amendment of LEPC Bylaws (proposed amendments distributed 1/6/2010)*

### *New Business*

*Summary Report Relative to LEPC Activities During 2009*

*HMEP Grant Questionnaire - 2009*

*Signed HMEP Grant Agreement for FFY10*

### *Other Business*

*Other Business New or Old*

*Next Meeting: March 18, 2010*

*Motion to Adjourn*

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## **MINUTES OF THE SANGAMON VALLEY LEPC MEETING – January 21, 2010**

**Call to Order** - The Chair, David Butt, called the meeting to order at 8:35 am, at the State Fire Marshal's Office Auditorium, 1035 Aldai Stevenson Drive, Springfield IL 62703.

Members present included: Linda Bradbury, American Red Cross; John Brennan, Memorial Medical Center; David Butt, Sangamon County Office of Emergency Management (OEM); Tom Fraase, Sangamon County Board; Larry Graf, Menard County EMS; Matt Helms, Springfield Fire Department (retired); Sam Luckey, Brandt Consolidated/Village of Curran; Pat Metz, City Water, Light & Power (CWLP); Bill Russell, Sangamon County Rescue Squad; Jim Strutz, American Water Works Association; Vonda Van Hooser, WTAX Radio and Tom Yokley, Village of Williamsville.

**Approval of the Minutes** - Minutes from the LEPC meeting of November 19, 2009, were distributed via e-mail prior to this meeting. A motion was made by Pat Metz, seconded by John Brennan and approved unanimously to accept the minutes from November 19, 2009.

**Introductions** - Self-introductions were made by the members in attendance. Kathy Allen, State Emergency Response Committee (SERC), joined us as a visitor.

### **Old Business**

Emergency Coordinator's Report on the Site Specific Planning Project – Matt Helms reported that he has completed revisions of 9 plans (7 Verizon Wireless and 2 Paetec) since the last meeting. He made a site visit to Chronister Oil, dba Lincoln Land Oil and completed their initial plan plus the one for Growmark Menard Fuel Terminal. These 2 new plans were approved by the committee at our last meeting despite the lack of extremely hazardous substances because of the threat level associated with each. Matt is in the process of completed revision of all the Brandt Consolidated plans.

Tier 2 Forms – The Tier 2 season for our LEPC is about to begin. The deadline for reporting on chemical storage during 2009 is March 1, 2010. Kathy Allen explained the State's Tier 2 Submit electronic filing system. Our LEPC will continue to receive paper copies, but both the Chair and Matt are authorized to access information on Tier 2 Submit. The State has proposed legislation to collect a Tier 2 filing fee.

Changes to IL Freedom of Information Act (FOIA) – A new version of the FOIA took effect on January 1. FOIA procedures for the LEPC were posted ahead of that date and circulated among the committee before this meeting. Pat Metz made a clarifying suggestion. An updated procedure statement incorporating Pat's comment (attached) was presented to the committee. A motion was made by Pat Metz, seconded by Bill Russell and approved unanimously to adopt FOIA procedures as attached. At the last meeting, Bill Russell was designated the FOI Officer for the LEPC. He has taken the Attorney General's training and received his certificate. On January 6, the Chair proposed a series of amendments to our LEPC By-Laws to conform to the new FOIA and make reference to EPCRA consistent throughout. A motion was made by Pat Metz, seconded by Bill Russell and approved unanimously to amend the LEPC By-Laws at pages 1, 3, 4 and 6 as shown on the attached sheet.

## **New Business**

2009 LEPC Summary Report – The Chair directed everyone’s attention to the draft summary report of our 2009 LEPC activities that had been distributed with the agenda prior to the meeting. The contents of the report were characterized and the ending statistics were read directly from the report. Emphasis was made that Matt Helms drove over 5,000 miles during 2009 while doing the work of our LEPC. In reading these statistics, the Chair determined there was omission of the Tier 2 count for Menard County which had 14 filed. The Chair will recalculate the final statistics and submit a corrected 2009 LEPC Summary Report to the SERC.

HMEP Grant Questionnaire – During December, the SERC asked the Chair to complete a questionnaire relevant to the Hazardous Materials Emergency Planning (HMEP) Grant. The committee was presented with a copy of the answers provided on behalf of this LEPC. Under the topic of Exercises, we recounted a tabletop exercise facilitated by the U.S. Dept. of Energy on May 19, 2009, in which 4 LEPC members participated. We also recounted our Real World experience on August 19, 2009, when a tornado struck Williamsville and produced a hazmat incident at the Brandt Consolidated facility. Kathy Allen expressed her appreciation for the assistance the SERC received from many LEPCs in addressing the request for information that came from the grantee, U.S. Dept. of Transportation.

Signed HMEP Grant Agreement – The SERC has authorized Sangamon Valley LEPC for \$19,200 from the HMEP Grant for FFY2010. The Chair presented Kathy Allen with our signed grant agreement and our first quarter claim for activities during October, November and December.

## **Other Business**

Wind Energy – Vonda Van Hooser told the committee about a meeting she attended which was hosted by the Springfield-Sangamon County Regional Planning Commission to discuss Sangamon County’s wind energy ordinance. She began a discussion about how the creation of a wind farm could impact our committee. Matt Helms is aware of a turbine at PORTA High School in Petersburg. He intends to get more information on whether storage batteries containing sulfuric acid are used in this process. Larry Graf identified that the Menard County Board will be addressing the wind energy issue for their county.

Canine Search and Rescue – The Chair asked Bill Russell to tell the committee about his activity with canine Luther in Macon County. An overnight structure fire on January 18 destroyed a house near Decatur and left its occupant missing. At the recommendation of one of the State Fire Marshal’s investigators, Bill and Luther were summoned to the scene and arrived before dawn. Luther previously was successful at locating a house fire fatality in Springfield. He worked under Bill’s command at this site and Bill gave the Hickory Point Fire Dept. his recommendation of where to begin their search. The victim was found in the rubble where Luther had given his strong indication.

Meeting Closure – The next LEPC meeting is scheduled for 8:30 am, March 18, 2010, at the Office of the State Fire Marshal. There being no further business, a motion was made by Jim Strutz, seconded by John Brennan and approved unanimously to adjourn the meeting at 10:05 am.